

Agenda
BIGGS UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES
BOARD ROOM – 300 B Street
June 29, 2016
6:30 p.m. Closed Session
7:00 p.m. Estimated Open Session

District LCAP Goals

- ❖ Goal 1 – Quality Teachers, Materials and Facilities.
- ❖ Goal 2 – Raise Post High School Preparations, Including College and Career Readiness for all Students.
- ❖ Goal 3 – Create A Safe, Supportive and Welcoming School Climate To Enhance The Academic, Social and Emotional Environment For Student Success.
- ❖ Goal 4 – Design Programs and Activities to Address Diverse Student Academic Needs.
- ❖ Goal 5 – Create a Celebratory School Environment that Engages Staff, Students, Parents and the Community.

OPEN SESSION

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**
 - A. June 8, 2016
 - B. June 15, 2016

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the open session/regular meeting.

RECONVENE TO OPEN SESSION

- 1. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**
- 2. PUBLIC COMMENT**

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

3. CONSENT AGENDA

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Inter-district Agreement Request(s) for the 2016/2017 school year
- B. Approve Purchase Orders and Vendor Warrant

4. ACTION ITEMS

- A. Approve LCAP Plan as presented for Public Hearing.
Superintendent recommends approval
- B. Adopt Original Budget for 2016/2017 as presented for Public Hearing.
Superintendent recommends approval
- C. Approve overnight FFA Officers Retreat field trip to Bucks Lake on July 25 - 27
- D. Approve ratification of Tentative Agreement for BUTA and Public Disclosure
- E. Approve ratification of Tentative Agreement for CSEA and Public Disclosure
- F. Approve Confidential Classified Salary Schedule for 2016-2017 school year and Public Disclosure
- G. Approve Certificated Management Salary Schedule for 2016-2017
- H. Approve Resolution 2015/2016 #8 Regarding Reduction in Work Force – 4.5 hour One on One Aide
- I. Approve Adoption of EL Curriculum: 1) Advance Assoc. Publishing Company for Benchmark K – 6th grade and 2) McGraw Hill Publishing Company for Study Synch 7th – 8th grade.
- J. Approve LAN Services Contract with BCOE for Additional Workstation Services from 6/1/2016 – 5/31/2019
- K. Approve the 2016-2017 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at [Http://www.cde.ca.gov/fg/aa/co/ca13asstoc.asp](http://www.cde.ca.gov/fg/aa/co/ca13asstoc.asp). Attached are the Consolidated Application Certification statement, Protected Prayer Certification, Application for Categorical Programs Funding, Nonprofit Private School Participation, and Title I Part A Planned School Allocations. The Superintendent recommends approval.

- L. Adopt the Following New or Updated Board Policies (BP), Administrative Regulations (AR) and Exhibits (E):
BP/AR 1230 – Community Relations –School-Connected Organizations - update
BP/AR 1312.3 – Community Relations – Uniform Complaint Procedures - update
BP 2121 – Administration – Superintendent’s Contract –update
BP/AR 3515.2 - Business & Noninstructional Operations – Disruptions –update
BP 3515.7 – Business & Noninstructional Operations – Firearms on School Grounds – update
BP/AR 3553 – Business & Noninstructional Operations – Free & Reduced-Priced Meals - update
BP/AR 3311 – Business & Noninstructional Operations – Bids - update
BP/AR 3541.2 – Business & Noninstructional Operations – Transportation for Students with Disabilities - update
BP 3580 – Business & Noninstructional Operations – District Records - update
BP/AR/E(1) 4112.24 – Personnel – Teacher Qualifications Under the No Child Left Behind Act - delete
AR 4161.1/4361.1 – Personnel – Personal Illness/Injury Leave – update
AR 4161.2/4261.2/4361.2 – Personnel – Personal Leaves – update
AR 4261.1 – Personnel – Personal Illness/Injury Leave – update
E 5145 6– Students –Parental Notifications – update

BP 5146 – Students –Married/Pregnant/Parenting Students – update
BP/AR 6142.7 – Instruction – Physical Education and Activity – update
BP 6152 – Instruction –Class Assignment – update
BP 6162.51 – Instruction – State Academic Achievement Tests – update
BP/AR 6200 – Instruction – Adult Education – update
BP 6164.2 – Instruction – Guidance/Counseling Services – update
BB 9222 – Board Bylaws – Resignation – update
BB/E 9270 – Board Bylaws – Conflict of Interest - update
BB 9321 – Board Bylaws – Closed Session Purposes and Agendas – update

MINOR REVISIONS:

BP 3270 – Business & Noninstructional Operations – Sale and Disposal of Books, Equipment and Supplies – update
AR 3550 – Business & Noninstructional Operations – Food Service/Child Nutrition Program – update
AR 3314 – Business & Noninstructional Operations – Payment for Goods and Services – update
AR 3515.5 – Business & Noninstructional Operations – Sex Offender Notification – update
AR 4030 – Personnel – Nondiscrimination in Employment - update
BP 4112.6/4212.6/4312.6 – Personnel – Personnel Files - update
AR 4112 – Personnel – Appointment and Conditions of Employment - update
BP 4112.21 – Personnel – Interns - update
AR 4112.23 – Personnel – Special Education Staff - update
E 4112.9/4212.9/4312.9 – Personnel – Employee Notifications - update
BP 4117.13/4317.13 – Personnel – Early Retirement Option - update
AR 5141.4 – Students – Child Abuse Prevention and Reporting - update
BP 6173.2 – Instruction – Education of Children of Military Families - update
AR 6158 – Instruction – Independent Study - update
AR 6171 – Instruction – Title I Programs - update
AR 7111 – Facilities – Evaluating Existing Buildings – update
E(1) 9323.2 –Board Bylaws - Actions by the Board - update

M. Approve Salvaging old/damaged books: 21 copies of Keyboarding, Formatting, Document Processing – 1987; 19 copies of Basic Technical Drawing – 1995; 4 copies of Algebra II – 2007; 50 copies of old CAHSEE Math Prep Workbooks

N. Adopt Resolution 2015/2016 #10 - Ordering Governing Board Member Election

Resolutions #9, 10, and 11 are mandatory to conduct Board of Trustees elections in the fall. The Superintendent recommends adoption.

O. Adopt Resolution 2015/2016 #9 - Regarding Costs of Candidates' Statements

The Superintendent recommends adoption.

P. Adopt Resolution 2015/2016 #11 - Establishing Procedure in Case of Tie Vote at Governing Board Election

The Superintendent recommends adoption.

Q. Adopt Special Education Local Plan Area (SELPA) Local Education Agency Assurances

5. PERSONNEL ACTION

A. Approve hiring of Gail Prestigiacomio as Biggs Elementary Teacher for 2016/2017 school year.

B. Approve hiring of Haylee Ponciano as Biggs Elementary Teacher for 2016/2017 school year.

C. Approve hiring of Angela Andes as Richvale Elementary Teacher for 2016/2017 school year.

D. Accept resignation of Kris Scott as three (3) hour Instructional Aide at Richvale Elementary

E. Approve hiring of Kris Scott as four (4) hour Instructional Aide at Biggs Elementary

- F. Approve hiring of Sarah Rood as a six (6) hour Special Circumstance Aide at Biggs Elementary
- G. Approve hiring of Amy Manville as a Substitute Instructional Aide for 2016/2017 year.
- H. Approve 2016-2017 Stipend List positions:

	Name to be announced at meeting
1. Asst. Var Football	Paul Roles
2. Asst JV Football	Michelle Schleaf
3. Head JV Volleyball	Gretchen Nevens
4. CSF Advisor	Mandy Leahy
5. AD Position	Casey Smith
6. ASB Advisor	Tim Sheridan
7. Varsity Girls B'ball	Greg Kitchen
8. Varsity Boys B'ball	Kenneth Berry
9. JV Boys B'ball	Javier Solis
10. Varsity Baseball	Lauren Garcia
11. Varsity Track	Jodi Vance
12. Student Study Team Coord.	Cadie Honan
13. BHS Testing Coord. (SBAC)	Shannon Logue
14. RES Lead Teacher	Maxine Hamblin
15. BES Lead Teacher	Scott Gates
16. Shady Cr. Coord.	Scott Gates & Angela Andes
17. Shady Cr. Teacher (2)	Minden King
18. Testing Coord. (SBAC)	Suzanne Francis
19. BES Student Coun. Adv.	Sandy Moore
20. CJSF Advisor	Tammie Loftin
21. Chess Advisor (K - 5 th & 6 th – 8 th Grades)	Dawn Robinson
22. Results Coordinator	

6. INFORMATION ITEMS

7. FUTURE ITEMS FOR DISCUSSION

8. ADJOURNMENT

Notice to the Public: Please contact the Superintendent's Office at 868-1281 ext. 250 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.